



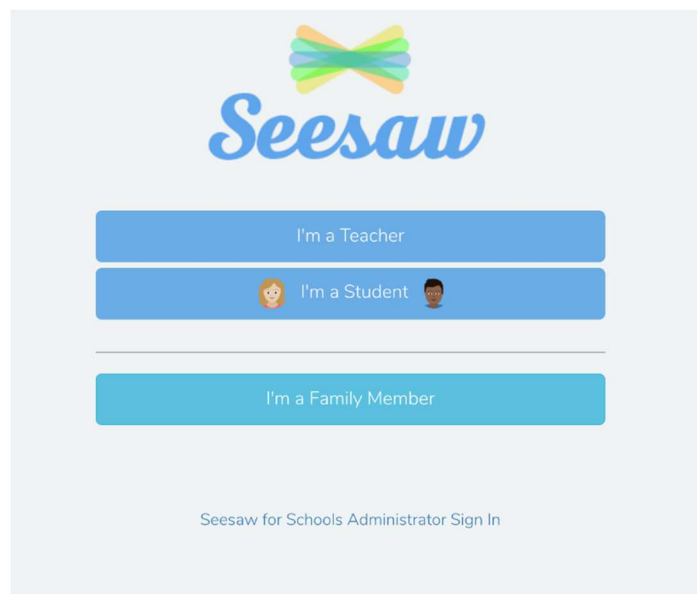
## A guide for parents and children

Seesaw is the main communication app that we use at Potley Hill Primary School. Your child's teacher can send you photographs, videos, notes, links to websites, and can upload documents and instructions for lessons or learning. This can be to show you the work your child has done or to set homework or remote learning and share important information. There are two different ways to access Seesaw as a child, either using a laptop/ desktop computer, or through a phone or tablet by downloading the app. All comments, photos, videos and notes added by parents or children will need to be approved by the class teacher before they are added to their journal.

### Student Seesaw

Your child's teacher will have set up a class account with your child's name. You will have received a seesaw invitation which will have had a code or a QR code for you to access. The invitation will have directed you to access Seesaw through a laptop/desktop, or by downloading the Seesaw app.

**Laptop/ desktop access** – You will go on to the Seesaw website and there will be three choices. You are directed to click on the second choice which is 'I'm a Student'. Here your computer will ask to access the camera so that you can scan the QR code. Alternatively, you can enter the 12 letter code (text code) that was on your invitation. After that, you will be able to view your child's '<Classname> 2020-2021' journal (for work completed in school), your '<Classname> Home' page (for homework and during any remote learning periods due to isolation or school closure) and the messages sent to your inbox by the class teacher.



**Phone/ tablet** – You will need to download the seesaw app ‘**Seesaw Class App**’, you will be asked to scan the QR code and then access your journal. E.g.

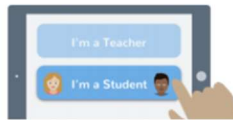


### Anna's Home Learning Code

1. Go to <https://app.seesaw.me> on a computer in Chrome or Firefox browser. Or install the Seesaw Class App on an iOS and Android device.



2. Choose "I'm a Student".



3. Scan this code using Seesaw's built-in QR code scanner. Or type in these letters to access your Seesaw account: **SKKU** [redacted]



Ask your teacher for a new code after June 9, 2020.

And remember, this code is like a password. Keep it safe!

## What can children do?

Children will be able to see any activities set by the teacher. Depending on the task and the type of device being used, children will be able to either:

- Complete the activities on screen and submit them.
- Activity sheets can be printed off and completed by hand, then re-uploaded to the platform by taking a photograph of the work and attaching it.
- Children can simply complete the work on a piece of paper and then photograph this to upload it to Seesaw.

The children can click on the green + sign, this will give them choices to take live photos or videos, or to upload photos and videos from their device (computer, phone, tablet). Children can also add 'notes' if they want to communicate with the class teacher. When children upload to their journal, only the child and the class teacher using Seesaw can access it. No other pupils can see your child's journal. Any comments made on the journal by your child or family members will need to be approved by the class teacher before they are published.