

## Potley Hill Primary School Accessibility Plan 2023 - 2026

Target	Tasks	Timescale	Resources	Responsibility	Monitoring
<b>Education and related activities</b>					
To ensure that all teachers are following SENCo guidance for supporting pupils with SEND within the curriculum	<ul style="list-style-type: none"> <li>All teachers must ensure that they are providing the appropriate physical environment for pupils with SEND so that they can take full advantage of the education being provided.</li> <li>Scaffolding and making necessary changes to the curriculum to meet all needs.</li> <li>Additional resources to be used in the physical environment for specific pupils could be; visual timetables, time out areas, writing slopes, workstations and other necessary learning tools to be provided.</li> </ul>	Ongoing	SENCo time to support	SENCo	Leadership Team
To continue to update staff training on providing access to the curriculum for those pupils with additional needs.	<ul style="list-style-type: none"> <li>SENCO to investigate what areas of training are required to meet the needs of specific pupils</li> <li>SENCO to carry out or arrange relevant training.</li> <li>Continue to utilise links already established with external professionals, e.g. Primary Behaviour Service, Henry Tyndale outreach, Speech and Language Team</li> </ul>	Ongoing	SENCO time and training costs £1000	SENCO	SENCo and Leadership Team
To further develop an understanding of how to support children with anxiety in school.	<ul style="list-style-type: none"> <li>Regular circle time and PSHE lessons to discuss strategies to deal with anxiety</li> <li>Implementation of my HappyMind scheme to develop staff and pupil understanding of mental health and how the brain works</li> <li>Use of emotional check-ins and thoughtboxes within class to identify those pupils who might be anxious</li> <li>Toolkit developed to be used by staff with strategies in to support pupils with anxiety</li> <li>Ensure ELSA sessions are used to support pupils with the highest level of need</li> </ul>	Ongoing	£2500 cost of MyHappyMind	Class teacher and PSHE lead	Leadership Team

To promote positive attitudes to disability	<ul style="list-style-type: none"> <li>Continue to embed 'Jigsaw' PSHE scheme</li> <li>Review curriculum and ensure people with disabilities are represented in terms of both people discussed and authors.</li> <li>Invite a variety of members of society to visit the school/assemblies</li> <li>Participation of under represented groups in wider Hampshire events</li> </ul>	Ongoing	PSHE leader time	PSHE & PE subject leaders	Leadership Team
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### Physical Environment

Relocate disabled toilet facilities	<ul style="list-style-type: none"> <li>Relocate disabled toilet to near front of school for ease of access</li> <li>Ensure it is in line with current requirements</li> <li>Remodel other toilets to meet current needs of the school community</li> </ul>	Summer 24	Capital expenditure	SAO	Leadership Team
Improve site signage to help access to meet diverse needs of pupils, staff, parents and community users.	<ul style="list-style-type: none"> <li>Provide clear and up-to-date signage on external of building</li> <li>Update internal signage clearly identifying emergency exits</li> </ul>	Summer 23	£500	SAO	Leadership Team
Review emergency evacuation procedures for disabled pupils and visitors	<ul style="list-style-type: none"> <li>Individual plan (PEEP) created as required for emergency evacuation procedures for disabled pupils.</li> <li>Update evacuation plans to include disabled visitors.</li> <li></li> </ul>	Autumn 23	SENCO time	SENCO	SAO

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### Provision of Information

To continue to ensure that we are responsive to the needs of all parents and visitors with communication needs	<ul style="list-style-type: none"> <li>Ask parents annually if they have any special requirements</li> <li>Admin team to write to new parents as they join the school.</li> </ul>	Ongoing	Admin Team time	Admin Team	Leadership Team
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	<ul style="list-style-type: none"> <li>Any necessary changes are updated and shared with necessary staff</li> </ul>				
Ensure continued compliance with the DDA and code of practice.	<ul style="list-style-type: none"> <li>HT/governors inform staff and governors of requirements and obligations.</li> <li>Share the accessibility plan and associated policies such as Equalities and SEND with all staff and make available on the teacher drive.</li> <li>Publish the accessibility plan and associated policies on the school website</li> </ul>	Ongoing	Headteacher time	Headteacher	Governors
Further develop range of information regarding SEND and additional support on website	<ul style="list-style-type: none"> <li>Up-to-date information on website</li> <li>Materials available that are able to download and use</li> <li>Links to external websites that might provide additional support or resources</li> </ul>	Autumn 23	HLTA time	HLTA	Leadership Team