



Dream Big, Aim High
& Make a Difference

Potley Hill Primary School Uniform Policy

Aims

Potley Hill Primary School believes that a consistent school uniform policy is vital to promote the ethos of the school and provide a sense of belonging and identity for all pupils, regardless of their protected characteristics or socio-economic circumstances. The school will also ensure that its school uniform is affordable and accessible to all pupils, and does not place an unreasonable financial burden on parents, whilst also ensuring that second hand uniform is accessible to parents regularly. The school will assess the overall cost implications of its Uniform Policy, including prior to making any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, the school will consider the opinions and situations of:

- Parents with multiple children who are, or will be in the future, pupils at the school
- Parents of younger children, as they are likely to grow quickly and require new sets of uniform more frequently.
- Parents of pupils with protected characteristics that may impact their ability to access the uniform.
- Economically disadvantaged parents
- Children Looked After and Previous Children Looked After

The policy is also in line with the 'DFE Costs of School Uniforms Statutory Guidance November 2021 together with the non-statutory School Uniforms Guidance November 2021 which aims to ensure uniform is affordable and provides the best value for money for both the school and pupils' families.

Equality, Diversity, & Inclusion

The school takes its legal obligation to avoid unlawfully discriminating against any protected characteristic very seriously. All children have equal access to wearing school uniform and this policy will be applied fairly to all children regardless of their culture, race, religion, gender or ability. This policy, and the uniform standards within it, is aligned with all other school policies, including our equality policy, and allows for individual sets of circumstances of all groups and individuals. The school will aim to ensure that its uniform policy is as inclusive as possible so that all pupils can access a school uniform which is comfortable, suitable for their needs, and reflects who they are, while avoiding any direct or indirect discrimination on the basis of protected characteristics or socio-economic status. However, if a child has a diagnosed need that means it is challenging to adhere to all elements of the policy, then please arrange a meeting with the Special Educational Needs Co-Ordinator or Headteacher in order to discuss this further.

School Uniform

- **White** shirt or polo shirt
- **Navy blue** sweatshirt or cardigan
- **Grey** knee length skirt/knee length pinafore/knee length tailored shorts/tailored trousers (standard fitting only: no cargo-style, canvas or hipster trousers, no adornments)
- **Blue and white** gingham/checkered dress
- **Grey** tights/**white or grey** socks (no trainer socks)
- **Black**, polishable/shiny low heeled shoes with strap or black laces (no open toed shoes/sandals)
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PE Kit

- **Navy blue** round neck t-shirt, (pupils can continue to wear the previous plain house colour t-shirts until the end of the 24-25 academic year)
- **Navy blue** sports shorts (not cycling shorts)
- **Navy blue** jogging trousers or leggings and navy blue sweatshirt or fleece are optional for outdoor activities on cold days
- Sports trainers or **black** plimsolls for outdoor activities, (no high tops or heeled trainers)

Pupils from Reception to Year 3 are required to use a lightweight/drawstring PE bag in order to store it appropriately in school. Pupils from Year 4 – Year 6 are able to wear their PE kit to school for the duration of the two days on which they have PE.

Bags

Children in Reception and Key Stage 1 are encouraged to use a navy blue bookbag or small backpack to safely transfer reading books between school and home, (both items are available with a Potley Hill logo).

Children in Key Stage 2 are able to continue to use a navy blue bookbag or small backpack to transfer books and other items between home and school, or an alternative backpack could be used, (a larger navy blue back pack is available with a Potley Hill Logo), but it must be able to be stored safely in lockers with internal dimensions of 58cm high, 28cm width and 27cm depth.

Coats

There are no designated types of coat that must be worn, but for pupils in Key Stage 2 they need to be able to be stored safely in lockers, with internal dimensions of 58cm high, 28cm width and 27cm depth. (A navy blue fleece for outdoor use is available with a Potley Hill logo).

Plain uniform adhering to the guidelines detailed above is available from a range of high street and online retailers.

The following items are available with a Potley Hill logo:

- Navy blue sweatshirt
- Navy blue cardigan
- Navy blue round neck PE t-shirt
- Navy blue fleece for outdoor use
- Drawstring PE bag in house colours, (red, green, blue and yellow)
- Navy blue bookbag
- Small navy blue backpack
- Large navy blue backpack

Uniform that contains the Potley Hill logo is available from the following organisations:

Brenda's Schoolwear, 130 Frimley Road, Camberley GU15 2QN.

Telephone: 01276 818424 or <https://www.brendas.co.uk/collections/potley-hill>

Brenda's Schoolwear also offers parents the option of online shopping with home delivery

My Clothing at <https://myclothing.com/potley-hill-primary-school/17291.school> for home delivery

Alternatively, the Potley Hill PTA run a used uniform shop which stocks a wide range of uniform, (both with and without the school logo) and can be found online by clicking [here](#).

Where further support is needed to purchase or access uniform, we would be pleased to help as our aim is to make all aspects of school uniform as accessible as possible so please do not hesitate to contact a member of the school team.

Jewellery

As a general rule, unless for medical or religious reasons, jewellery i.e. rings, necklaces and bracelets should not be worn. If ears are pierced, earrings should be a small stud in plain gold or silver or an earring with a plain stone, but these must be removed where possible for PE and games. The school will not accept responsibility for any accidents caused by wearing of earrings and other jewellery on the school premises.

Children are encouraged to wear analogue or digital watches in order to support their learning of telling the time. However, any type of smart watch is not permitted due to the ability to take photographs or be directly linked to mobile phones which poses a safeguarding risk.

No nail varnish or make-up may be worn to school.

Hairstyles

Hair should always be of a natural colour and worn neatly. If longer than collar length, hair should be fully tied back with a suitable neutral band or head band in navy blue or white. All hair accessories (ties, clips or bows) must be plain, navy blue or white whilst also being appropriately sized.

Multi-coloured or beaded hair is not permitted, unless for ethnic, religious or other reasons that are specific for your child, the specifics of which need to be discussed with your child's class teacher. Long fringes covering the eyes, mohicans/mohawks, tramlines or patterns cut into the hair, or cuts shorter than a grade 1 are not permitted. If hair is covered for religious or cultural reasons, the material should be in either plain navy blue or white in colour without embellishments.

Implementation of the Uniform Policy

Staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times.
- Ensuring that the children are wearing the correct uniform and offering support/guidance if they are not.
- Ensuring that pupils understand why having a consistent and practical school uniform is important, e.g. school identity/part of a team/promoting pride/self-confidence, and a feeling of belonging within the school community.
- Set a good example in terms of dress and personal appearance.
- Acknowledge that they serve the local community as a set of professionals.

Parents / guardians are responsible for making sure that:

- Their children come to school in full uniform every day
- Their children adhere to the school's uniform policy.
- Their child's uniform is clean, presentable and appropriately sized.
- Their children are provided with the correct school uniform as detailed in this policy (unless there are special circumstances such as non-uniform days or other exceptional reasons which have been discussed with the Senior Leadership Team).
- A discussion takes place with the Headteacher if their child requires an exemption to the uniform rules for a period of time in order to explain why.
- All uniform is labelled correctly and clearly.
- The school is informed if there is a medical or religious reason which prevents their child adhering to this policy
- A discussion takes place with school if they need any support with providing their child with school uniform.

Pupils are responsible for:

- Wearing the correct uniform at all times (unless an agreed exemption is in place).
- Looking after their uniform as appropriate.
- Understanding and respecting why a school uniform is important to the school, e.g. school identity and community.

The role of the Governing Body

The Governing Body supports the school in implementing the Uniform Policy. It will consider all representations from parents/carers regarding this policy and liaise with the Headteacher to ensure that the policy is implemented fairly and with sensitivity. It is the Governing Body's responsibility to regularly review this policy and ensure that the Uniform Policy helps children to dress sensibly, in clothing that is safe and practical. The Governing Body is also responsible for ensuring that the school uniform meets all national regulations concerning equality.

Adherence to the Uniform Policy

1) Class teachers will speak to any children who do not wear the correct uniform to understand why. If a child is wearing clothes that do not adhere to this school uniform policy, their parents will be spoken to at the end of the school day or emailed asking if there is any reason why their child isn't wearing the correct uniform and if any support can be provided. Parents will subsequently be informed that if the child wears the incorrect uniform the following day, the correct uniform (where possible) will be provided.

- 2) If a child wears the incorrect uniform the following day, school will provide (where possible) the correct uniform for them to wear for that day.
- 3) If children continually attend school wearing clothing which does not adhere to the uniform policy, they will be referred to a member of the Senior Leadership Team, who will speak to the child in order to try to understand what the barriers are whilst also being mindful that this may not be the child's fault. This member of the Senior Leadership Team will subsequently speak to the parents of the child concerned in order to understand why their child isn't wearing the correct uniform and if any support can be provided.
- 4) A member of the Senior Leadership Team may discipline a child for a serious or consistent breach of the school's uniform policy if it is the child making these choices rather than the parents. This will be dealt with on a case by case situation as it may not be the child's fault for wearing the incorrect uniform. A meeting will be offered to the parents to further understand what the barrier is for their child not wearing school uniform and if any support is required. The child will be provided with the correct school uniform.

Reviewed: January 2025

In place alongside the previous Uniform Policy from 24th February 2025

Implemented fully from: September 2025

Next Review: January 2027